

**Rotherham MBC
Children and Young People's Services
Fostering Inspection Action Plan: 2010**

AREA	NMS	RECOMMENDATIONS	ACTION	By Whom	By When	PROGRESS
Healthy	12.2	Ensure that, before placement begins, the carer is provided with the clear procedure governing consent for the child to receive medical treatment. Specifically, that the level of delegation of the responsibility for consent is clearly identified in every case	<ul style="list-style-type: none"> To be discussed with LMs – LMs to disseminate to TMs & CSWs LM & CTM to ensure monitoring via file audit For existing placements, FSWs to ensure that the Foster Carer has the medical consent & understand the identified level of responsibility for consent; this is to be recorded on the Supervisory Visit Record For new placements, this is to be confirmed at each Initial Placement Meeting FTM to monitor via supervision & audit 	LACSM LM CTM FSW FSW FC CSW FTM	29/6/10 Ongoing 31/9/10 Meetings from July 10 Ongoing	<ul style="list-style-type: none"> Discussed with LMs for dissemination Locality Audits ongoing
Physically Safe	9.1	Ensure that foster carers & social workers are fully aware of & in agreement with the permitted & prohibited measures of discipline in relation to fostered children	<ul style="list-style-type: none"> Foster Carer information regarding measures of discipline (included in the FC Handbook) to be re-sent to all FCs & CSWs FCs to sign the Supervisory Visit Record where the issue was discussed 	LACSM FSW FC	7/7/10 31/9/10	<ul style="list-style-type: none"> Relevant information sent to all FCs & CSWs with letter of explanation FSW yet to be briefed regarding this action point

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		<ul style="list-style-type: none"> • FCs to sign a form to confirm that they have received the Handbook information regarding discipline • FTM to monitor via supervision & audit • This to be part of the Induction Programme of SWs 	<p>FSW FC</p> <p>FTM</p> <p>TM</p>	<p>31/9/10</p> <p>Ongoing</p> <p>Ongoing</p>	
9.3	Ensure that foster carers' safe caring guidelines are cleared by the children's social worker	<ul style="list-style-type: none"> • CSW signature to be incorporated in safe caring policy (to denote agreement), specific to each child in placement • To ensure that CSW signatures are obtained • Compliance to be monitored via supervision & file audit 	<p>LACSM</p> <p>FSW</p> <p>FTM</p>	<p>24/7/10</p> <p>From 24/7/10</p>	<ul style="list-style-type: none"> • Safer Care Policy amended to include the CSW signature on all new or updated agreements • Compliance yet to be measured
9.1	Ensure that safe care policies & risk assessments are individually prepared for the young person they relate to	<ul style="list-style-type: none"> • Risk Assessments to be prepared on each individual young person • Risk Assessments are reviewed by IROs (at Foster Carer Reviews) • Compliance to be monitored via supervision & file audit 	<p>FSW</p> <p>IRO</p> <p>FTM</p>	<p>From 24/7/10</p> <p>At Each Review</p> <p>Ongoing</p>	<ul style="list-style-type: none"> • A small number of risk assessments were "copied & pasted" for each sibling; this is not acceptable practice & it has been reinforced that this is not current practice
30	Ensure panel minutes accurately reflect the discussion of panel, its quoracy for all cases presented to it & the recommendations made	<ul style="list-style-type: none"> • Panel Minute Takers to be recruited • New minute taking format to be developed 	<p>DH</p> <p>LACSM</p>	<p>May 10</p> <p>Aug 10</p>	<ul style="list-style-type: none"> • Panel Minute Takers recruited • Minute Taking Format being devised
30.1 Breach of Reg 25(1)	Ensure that no business shall be conducted by fostering panel unless it is quorate as set in the regulations	<ul style="list-style-type: none"> • Quoracy of Panel to be subject to stringent control • Legal Advisor on each panel 	<p>LACSM</p> <p>AF</p>	<p>Sept 09</p> <p>Sept 09</p>	<ul style="list-style-type: none"> • Panels since Aug 2009 have been subject to more stringent control & have been quorate

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			<ul style="list-style-type: none"> Panel Advisor post to be created & advertised Items discussed in August 09 to be re-presented at panel 	LACSM	July 10	<ul style="list-style-type: none"> Panel Advisor post created & advertised Items sent to panel members in July 10
Joy and achievement		No recommendations				
Positive contribution		No recommendations				
Economic wellbeing	14.5	Ensure that each young person preparing to move to independent or semi independent living is allocated a personal adviser sufficiently promptly to provide the support needed to help them in their decision making & their transition to independence	<ul style="list-style-type: none"> Contract with Action For Children under re-negotiation Meeting to be arranged to finalise & monitor performance 	LACSM PT	July 10	<ul style="list-style-type: none"> Contract with Action For Children under re-negotiation - contract amendment drafted & agreed in outline Meeting took place on 9/7/10 - discussion document prepared; follow-up meeting arranged for 3/9/10
Personnel	4.1	Ensure there are clear procedures for monitoring & controlling the quality of day to day activities of the fostering service	<ul style="list-style-type: none"> New interim management structure in place and delegated areas identified Interim management arrangements to be finalised into the permanent structure Monitoring procedures to be developed & implemented Develop an effective, electronic recording process 	LACSM GM	May 10	<ul style="list-style-type: none"> New interim management structure in place & delegated areas identified Permanent structure agreed in principle by GM; needs to be actioned Initial strategies developed & implemented – further development required

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	25.3	Ensure that foster carers' records held by the service are accurately & completely maintained	<ul style="list-style-type: none"> File audit activity to include detailed tracking of approval & amendments to carer agreements Findings from audits to be shared with FSWs 	LACSM FTM LACSM FTM	Ongoing	<ul style="list-style-type: none"> First audit findings shared with the FSWs - a small number of mistakes in detail were identified Audit activity is in accordance with the performance policy
Quality & Versity		No recommendations				

Key

Acronym	Person
LM	Locality Manager
CTM	Children's Team Manager
CSW	Children's Social Worker
LACSM	LAC Provider Service Manager
FTM	Fostering Team Manager/Deputy Team Manager
FSW	Fostering Social Worker
FC	Foster Carer
LAC	Looked After Child
IRO	Independent Reviewing Officer
DH	Diane Hyner, Support Services Manager
AF	Anne Fisher, Local Authority Solicitor
PT	Paul Theaker, Commissioning Team
GM	Gani Martins, Director of Safeguarding and Corporate Parenting Services